

MHS at a Glance



People to Know

Principal	Wesley Hester
Asst. Principal	Kevin Raybon
Counselor	Cheryl Allen
Receptionist	Cathy Majors
Registrar	Becky Lamonica
Bookkeeper	Lynne Hanson
Media Specialist	Anita Glover
Cafeteria	Patty Dabbs
SRO	Brandon Pendergrass

ATTENDANCE POLICY

Absences from School

- Written excuse is required within three days of the student's return. **The school will not accept an excuse after three days of the absence.**
- All excuses must be turned in to the office. No faxed excuses will be accepted.
- Arrangements for make-up work must be made within three days of returning to school.
- Students with more than 12 absences during the school year may be subject to being retained or having to attend summer school.

Check-In/Check-Out Regulations

- Students arriving to school after 7:50 a.m. must sign in with an administrator or his designee.
- **First period begins promptly at 7:50 a.m. It is important that your student begin the day on time to maximize their learning and start the day off right.**
- Students who come in late will receive an unexcused tardy unless the office is provided with authorized documentation for the late arrival.
- Students checking out for a doctor's appointment will need to bring a written doctor's excuse.
- A student checking out before 11:30 or checking in after 11:30 will be counted absent for the entire day. A student must be present at least half a day to participate in all extra-curricular activities and events.

Important Grading Dates

1st 9 weeks	Progress Report	9/16/15
	Report Card	10/16/15
2nd 9 weeks	Progress Report	11/13/15
	Report Card	1/8/16
3rd 9 weeks	Progress Report	Fri., 2/3/16
	Report Card	Fri., 3/18/16
4th 9 weeks	Progress Report	Fri., 4/20/16

Final Report Card will be mailed to home address

- Grades can be monitored continuously through INOW Parent Portal.
- Conferences with teachers can be made by calling the counselor to schedule a meeting.

Dress Code

- The dress code has been adopted to assure that all students are provided safe and appropriate educational opportunities.
- Students who have questionable or inappropriate dress will not be allowed to attend class.
- Refer to the SCBOE Code of Conduct for a detailed description of the dress code.
- Basics:
 - No athletic shorts or sweat pants may be worn.
 - Shirts, Skirts, dresses and shorts must not be revealing in nature and should give appropriate coverage.
 - Girl's straps on shirts must be at least 3 fingers wide.
 - No inappropriate slogans or images are allowed on clothing.
 - Leggings, or other similar garments (i.e. jeggings), should be worn with the appropriate outer garment (i.e. shorts, dress or skirt of proper length).
 - Students will not be allowed to carry backpacks throughout the day. They are to be stored in the student's locker.

Tardies

- Students will be considered tardy to school if they are not in the classroom by 7:50.
- Students will be considered tardy to class if they are not in the classroom when the bell rings.
- Tardies will be addressed by administration.
- Habitual tardies will result in disciplinary action including referral to the Early Warning Program.
- Parents can monitor tardies daily through INOW.

Breakfast and Lunch

- Breakfast is served from 7:25 - 7:45 each morning.
- Breakfast cost is \$1.25 per day, and reduced cost is \$.30 per day.
- Lunch is \$2.25 per day, and reduced is \$.40 per day.
- Extra items are charged at *a la carte* prices.
- Deposits in a student's account may be made in the cafeteria with cash or check. **Please make checks payable to MHS-CNP**, include the child's name and lunch number, and include TWO phone numbers on the check.
- Money may also be deposited using www.myschoolbucks.com. Please contact the school for your student's ID number prior to going to the site.
- Students are not allowed to charge a meal. Students without funds may go to the Main Office to call home for funds.

Connect With Us

Phone: (205) 682-6400

Website:

<http://www.shelbyed.k12.al.us/schools/mhs/index.htm>

E-mail: Use the faculty link on the MHS website to access email addresses for administration and teachers.

Follow us on Twitter: @MontevalloHigh

Like us on Facebook:

<https://www.facebook.com/montevallohighschool>

Sign up for Google Groups:

<https://eforms.shelbyed.k12.al.us/#/subscribe-parent-list>

Sign up for "Remind": go to MHS website

Transportation

Car Riders

- Car riders load and unload in the new drive. At no time should students be dropped off or picked up in any other area.
- Students are not allowed to walk through the school parking lot at the end of the school day to be picked up as a car rider.
- Students **should not be dropped off before 7:25 a.m.** and **should be picked up no later than 3:15 p.m.**

Bus Students

- Bus service is available for all students.
- Buses load and unload on Valley Street.

*If a student is to ride home on a different bus, a note from the student's parent/guardian (including a phone number to confirm the note) must be sent to the school and turned in to the office that morning.

INOW Parent Portal

INOW Parent Portal is a tool for parents to access their child's grades, attendance and homework through the internet. There is no annual subscription charge for the service this year. See Registrar concerning information and enrollment.

Bell Schedule

<u>Minutes</u>	<u>Period</u>	<u>Time</u>	<u>Notes</u>
		7:45	Go to locker
52	1	7:50 - 8:42	Announcements
49	2	8:46 - 9:35	
49	3	9:39 - 10:28	
49	4	10:32 - 11:21	
50 + 25	5	11:25 - 12:40	Lunch
49	6	12:44 - 1:33	
30	7	1:37 - 2:07	
49	8	2:11 - 3:00	