

IMPROVEMENT PLANNING – LEA CONSOLIDATED PLAN

Sec. 1112. [20 U.S.C. 6312]

A local educational agency may receive a subgrant under this part for any fiscal year only if such agency has on file with the State educational agency a plan, approved by the State educational agency, that:

- is developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in a local educational agency that has charter schools), administrators (including administrators of programs described in other parts of this title), other appropriate school personnel, and with parents of children in schools served under this part.
- as appropriate, is coordinated with other programs under this Act, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate
- has an effective plan date.
- documents the process employed in the development, approval, and annual revision of the plan through communication materials, agendas, minutes/notes of meetings and sign-in sheets.
- has procedures and practices in place for disseminating individual student assessment results to teachers and parents.

The purpose of the LEA Consolidated Plan is to ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards. Each local educational agency plan shall:

1. Sec. 1112(b)(1)(A)

Describe how the local educational agency will monitor students' progress in meeting the challenging State academic standards by developing and implementing a well-rounded program of instruction to meet the academic needs of all students.

Each school has a school leadership team responsible for school-wide planning that meets regularly to review data, monitor program implementation, and adjust program components to ensure all students meet the state's achievement standards. Schools use PST, REM, data meetings, PLCs, and ELL committees to discuss at-risk students and determine the most appropriate educational plan for each student. Walkthroughs will be conducted in all schools to ensure components of the CIP are being implemented.

2. Sec. 1112(b)(1)(B)

Describe how the local educational agency will monitor students' progress in meeting the challenging State academic standards by identifying students who may be at risk for academic failure.

Local school CIPs and state courses of study provide a framework for teaching and learning in the classroom. Data will be analyzed to guide instruction for all subgroups. SCANTRON will provide data for K-5 students and the ACT ASPIRE interim assessment will be used for students in grades 3-8. A Response to Instruction model is implemented in each school. There is an emphasis on Tier II instruction in reading and math within the classroom. PathBlazer is a computer based program used for intervention based on each student's needs. Additional support may be provided by supplemental staff through Title I. These may include additional reading coaches, math coaches, math interventionists, and reading

interventionists. If students are not successful in the classroom, a referral to PST/REM may be made.

3. Sec. 1112(b)(1)(C)

Describe how the local educational agency will monitor students' progress in meeting the challenging State academic standards by providing additional educational assistance to individual students the local educational agency or school determines need help in meeting the challenging State academic standards.

Each school in Shelby County has developed and implemented an at-risk plan to provide additional assistance to individual students experiencing difficulty. The at-risk plan is included in each CIP. Assistance is provided through extended day tutoring programs, summer school programs and/or scientifically research based strategies designed to meet identified needs of particular students. ELs are supported through ESL classes in all schools, provided with local funds. They are also eligible for the intervention programs provided by the school or LEA. Homeless students receive tutoring assistance through the McKinney-Vento Homeless Education Grant. Students living in Foster Care receive tutoring assistance through Title I funding. ARI and other intervention strategies are used to provide in-class assistance. Resource teachers and math coaches are hired at some schools to work with small groups and/or individual students. Instructional staff is available to provide assistance with professional development, classroom management, reading strategies and other issues in which teachers need support.

4. Sec. 1112(b)(1)(D)

Describe how the local educational agency will monitor students' progress in meeting the challenging State academic standards by identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

Each school in Shelby County has a Leadership team, consisting of administrators, teachers, and parents. In September the teams come together to look at student data and write their school's Continuous Improvement Plan. In February, they meet to monitor goals/activities/strategies to ensure they are on target and to meet reading, math and culture goals. In June they meet to evaluate the CIP. Two Data Days have been added to the district calendar. Coordinators, program area specialists, and instructional coaches meet with administrators to determine the reports from Scantron and the ASPIRE Interim assessment they will share with teachers, analyzing best practices to address students' needs.

5. Sec. 1112(b)(2)

Describe how the local educational agency will identify and address, as required under State plans as described in section 1111(g)(1)(B), any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers

In accordance with Title I of the No Child Left Behind Act of 2001, parents of students attending a Title I participating school may request information regarding the professional qualifications of their child's teacher(s) or the qualification of paraprofessionals providing services to their child.

Notification will be made to parents by including the form un-embedded in weekly folders or via mail.

Parents will also receive notification in the Title I Parent Information Handbook, which is sent home with each child in a Title I school.

Response to parent request will be made within ten working days. Copies of the response will be retained at the local school and central office level.

Title I principals will be designated as the contact person. Information on teacher credentials is provided on the Federal Programs webpage.

Title I schools will provide parents with information on their child's level of achievement on annual state assessments and timely notice that their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is teaching out of their certified area. Notification will be sent home in weekly folders within five working days after the four week assignment has occurred. Title I principals will be responsible for notification. Copies of the notification letter will be retained at the local school and central office level. All notices and information will be, to the extent practicable, provided in a language that parents can understand.

6. Sec. 1112(b)(3)

Describe how the local educational agency will carry out its responsibilities under paragraphs (1) and (2) of section 1111(d), School Support and Improvement Activities for schools identified as (1) Comprehensive Support and/ or (2) Targeted Support Schools

There are no targeted assistance schools in Shelby County for the 2017-2018 school-year.

7. Sec. 1112(b)(4)

Describe the poverty criteria that will be used to select school attendance areas under section 1113.

Section 1113 states an LEA may only use Title I funds in an eligible school attendance area (ESEA section 1113(a)(1)), which is a school attendance area in which the percentage of children from low-income families is:

- At least as high as the percentage of children from low-income families served by the LEA as a whole;
- At least as high as the percentage of children from low-income families in the grade span in which the school is located; or
- At least 35 percent. (ESEA section 1113(a)(2).) Except as provided below, if Title I funds are insufficient to serve all eligible school attendance areas, an LEA must:
 - Annually rank, without regard to grade spans, eligible school attendance areas in which the percentage of children from low-income families exceeds 75 percent (the "75 percent poverty threshold") from highest to lowest according to poverty percentage; and
 - Serve the eligible school attendance areas in rank order. (ESEA section 1113(a)(3).)

For determining the number of children from low-income families in a secondary school, an LEA may estimate that number by applying the average percentage of students from low-income families in the elementary school attendance areas that feed into the secondary school to the number of students enrolled in the secondary school.

- Before an LEA may use feeder patterns to determine the poverty percentage of secondary schools:
 - The LEA must notify its secondary schools to inform them of the option.
 - A majority of its secondary schools must approve the use of feeder patterns. (ESEA sections 1113(a)(5)(B) and (C).)

An LEA may lower the poverty threshold to 50 percent for high schools served by the LEA. (ESEA section 1113(a)(3)(B).)

The poverty criteria used to select eligible attendance areas will be the number of children eligible for free and reduced meals under the National School Lunch Act. Schools will be determined eligible based on the system's average percentage of poverty and with at least 35% of the children from low-income families. Schools will qualify in rank order based on grade span grouping. Only elementary schools with at least 40% free/reduced lunch count are served at this time. Presently, Shelby County serves six elementary schools and one intermediate school.

8. Sec. 1112(b)(5)

Describe the nature of the programs to be conducted by such agencies schools under sections school-wide (Sec. 1114) and Targeted Assistance (Sec. 1115) and, where appropriate, educational services outside such schools for children living in local institutions for neglected or delinquent children, and for neglected and delinquent children in community day school programs

One intermediate and six elementary schools have developed school-wide plans (CIP) and services will be provided for all students based on the CIPs. These plans were developed according to the ten components of a school-wide program as outlines in Section 1114(b). The plans include, but are not limited to, the following programs, strategies, or

models: Alabama Reading Initiative (ARI), Alabama Math, Science, Technology Initiative (AMSTI), Math Investigations, PathBlazer, After school tutoring, Summer School, Small Group Instruction, Explicit Phonics Instruction, Comprehension Toolkit, Leveled Text, and the Shelby County Reading Plan.

9. Sec. 1112(b)(6)

Describe the services the local educational agency will provide homeless children and youths, including services provided with funds reserved under section 1113(c)(3)(A), to support the enrollment, attendance, and success of homeless children and youths, in coordination with the services the local educational agency is providing under the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.).

Students are identified by school guidance counselors, registrars, Student Services Department personnel, and social service agencies. These students are referred to the Homeless Liaison that will review the case, determine eligibility with the Student Services Department and coordinate appropriate assistance. Services include academic assistance, tutoring, school supplies, stipends for extended day and summer programs, personal hygiene and clothing items, field trips, school fees, dues and access to emergency medical, dental, medication, and mental health services through a United Way grant. Homeless students attending Title I schools will be eligible to participate in any or all programs funded by this grant. Funds are set aside in the Title I budget for homeless students. Homeless students will have equal access to all programs provided by Shelby County Schools.

10. Sec. 1112(b)(8)

Describe, if applicable, how the local educational agency will support, coordinate, and integrate services provided under this part with early childhood education programs at the local educational agency or individual school level, including plans for the transition of participants in such programs to local elementary school programs

Vincent Elementary currently has a preschool program using Title I and OSR funds. Activities are developmentally appropriate, focusing on all domains (social, emotional, cognitive, linguistic, and physical). The preschool class at Vincent Elementary follows the Office of School Readiness guidelines. The purpose of the preschool program is to provide young children with the early learning experiences that will enable them to meet academic standards. The preschool program is an integral part of the school setting with library, art and music time scheduled each week.

11. Sec. 1112(b)(9)

Describe how teachers and school leaders, in consultation with parents, administrators, paraprofessionals, and specialized instructional support personnel, in schools operating a targeted assistance school program under section 1115, will identify the eligible children most in need of services under this part.

There are no targeted assistance schools in Shelby County for the 2017-2018 school year.

12. Sec. 1112(b)(10)(A)

Describe how the local educational agency will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education through coordination with institutions of higher education, employers, and other local partners.

We do not use Title I funding for these strategies. Faculty, staff, and leadership in each of our secondary schools work to ensure effective transition for students as they enter and exit high school. Schools engage in intentional transition efforts for incoming freshmen. These purposeful, ongoing efforts target our youngest students with the goal of instilling quality habits and equipping them to succeed. Our students are afforded the opportunity to participate in My Future program, a program designed to afford graduating seniors a chance to

polish, home, and demonstrate the relational skills so valued by postsecondary education and employers alike.

13. Sec. 1112(b)(10)(B)

Describe how the local educational agency will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education through increased student access to early college high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.

We do not use Title I funding for these strategies. All high schools in our district afford students the opportunity to pursue college credit while still enrolled as high school students. We have worked hard to establish articulation agreements with a variety of postsecondary institutions, and great care has been taken to ensure curricular integrity. Many college courses are offered to our students, both core and elective, and participation continues to grow in these dual enrollment opportunities. Students begin using the career planning system in middle school to map out their plan and courses based on their interests and abilities. These are re-evaluated and updated each year thereafter. Our two career coaches are in all of our middle and high schools one day a week to meet with students to assist with student career planning, job shadow and internship opportunities.

14. Sec. 1112(b)(11)

Describe how the local educational agency will support efforts to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the subgroups of student, as defined in section 1111(c)(2) (economically disadvantaged; students from major racial and ethnic groups; children with disabilities; and English learners)

In an effort to minimize the loss of class time as a result of student disciplinary consequences, the Shelby County School System conducts reviews of individual school data in terms of total incidents of student misconduct that have occurred and how the local school has addressed the student misconduct with the application of disciplinary consequences. Additionally, throughout the school year, ongoing training and support is provided to building administrators regarding student management best practices. With regard to certain student subgroups, such as children with disabilities, the student's IEP team works collaboratively with building administration in the effort to provide appropriate supports for the student while minimizing any loss of class time.

15. Sec. 1112(b)(12)(A)

Describe, if determined appropriate by the local educational agency, how such agency will support programs that coordinate and integrate academic and career and technical education content through coordinated instructional strategies that may incorporate experiential learning opportunities and promote skills attainment important to in-demand occupations or industries in the State.

We use some Title I funding for this, but mostly Perkins funds. We work closely with industry and higher education through our advisory councils and workforce development council in addition to other initiatives so that businesses are in our schools and students are in their businesses. We do this through industry tours, education connection, work-based learning courses, career coach guidance, job shadow, and apprenticeships/internships. We have numerous events that help support our students in finding careers in their field of interest and industry demand by inviting these businesses to meet with them. We also invite local industry to work with us to equip our students with soft skills and interview skills.

16. Sec. 1112(b)(12)(B)

If determined appropriate by the local educational agency, describe how such agency will support programs that coordinate and integrate work-based learning opportunities that provide students in-depth interaction with industry professionals and, if appropriate, academic credit.

We use some Title I funding but it comes from Perkins budget. We strive to help students determine their next steps and we do this through the Career planning system, assessments, career fairs and as many hands-on experiences as possible. Many of our Career Tech students earn industry desired credentials. This helps students get hired often times while still in school. We have a strong work-based learning program where over 150 students take advantage of this as a Junior and/or Senior student. Many students take dual enrollment courses while others intern as part of their high school coursework. Students have many opportunities to interact with industry professionals. Many of these are listed above. They also have interaction through student conferences/presentations held throughout the year.

17. Sec. 1112(b)(13)(A)

Describe any other information on how the local educational agency proposes to use funds to meet the purposes of this part, and that the local educational agency determines appropriate to provide, which may include how the local educational agency will assist schools in identifying and serving gifted and talented students.

Title I funds are not utilized to identify and serve students who are gifted and talented. Shelby County Schools follows the guidelines set forth from the Alabama State Department of Education with regard to identifying and serving students who are gifted. The district employs teachers that directly serve students who are gifted and talented. These teachers go into all second grade classrooms to provide a "planned experience" as part of the ALSDE guidelines for 2nd grade Child Find. As a result, each student in second grade is looked at as a potential gifted and talented student. At any point, parents or teachers can refer a student to be screened for gifted services. The district implements a variety of service delivery options from consulting in grades K-2, a pull-out model for enrichment in grades 3-5, a gifted education content class in the middle grades, and indirect services for high school students. Additionally in high school, the district provides a wide variety of AP courses and dual enrollment opportunities.

18. Sec. 1112(b)(13)(B)

Describe any other information on how the local educational agency proposes to use funds to meet the purposes of this part, and that the local educational agency determines appropriate to provide, which may include how the local educational agency will assist schools in developing effective school library programs to provide students an opportunity to develop digital literacy skills and improve academic achievement.

We do not use any title one funds for these strategies. Library Media SPecialists at each school have the autonomy to select books that will enhance the literary collection and support the needs of the school and community. Library Media Specialists follow these guidelines when building a collection to support student achievement: Supplemental learning resources shall take into consideration the varied interests, abilities, socio-economic backgrounds, learning styles, and emotional development of the students. Supplemental learning resources should stimulate growth in literacy through processing and synthesizing information, factual knowledge, literary appreciation, aesthetic values, critical analysis, citizenship, and/or character development. Supplemental learning resources shall speak to different sides of issues so that students, under guidance, can practice and develop skills of critical analysis and make informed judgments in their daily lives. Resources will attempt to reflect the history, culture, and perspectives of societies, inclusive of women and men; individuals and groups from various racial, cultural, ethnic, social, and religious backgrounds; and persons with disabilities. In cases where biased instructional resources might be used in a formal setting, they shall be used in a manner that helps students gain insights into the existence of bias in both print and non-print resources.

19. Sec. 1112(b)(7)

Describe the strategy the local educational agency will use to implement effective parent and family engagement under section 1116. (This question will be answered in the written policy below).

Parent and Family Engagement Written Policy (Sec. 1116 (2))

Sec. 1116(a)(2)(A)

A. Describe how the Local Education will involve parents and family members in jointly developing the local educational agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d).

During the 2017-2018 school year, parents of Title I schools will be given the opportunity to participate in literacy and math events. Beginning literacy resources will align with the Alabama College and Career Ready Standards. Literacy resources will have activities for the parent and child to do together at home. The math resources will align with concepts found in the State College and Career Ready Standards and taught through AMSTI and will provide school-home extensions as well. The district provides a link on the Shelby County Schools web page under Student and Parent Resources to the Parent Institute newsletters, *Helping Children Learn and Firm, Fair and Consistent* which includes parenting tips and strategies. Links to other websites for parents are also included on the district web page under the Technology Home Page. Local schools will offer workshops at various times on literacy, math and technology as needed and appropriate. The district began a Family Engagement Academy (FEA) in the fall of 2015-2016. The academy will be held every other year. Each FEA session will focus on a topic to support family engagement and student success. Additionally each session will provide opportunities for families to talk with other families about topic issues and ways to take the information back to their school community. Because of the emersion of technology in the classroom, experiences will be provided for participants involving technology that will help them assist their child with school work. A service project will be a part of the FEA in which teacher leaders will facilitate the process of implementation at the local school.

Sec. 1116(a)(2)(B)

B. Describe how the Local Education Agency will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.

Each year Title I schools will distribute a survey for parents. This survey will include a space in which parents can write I workshop topics that they would like to see offered. It will also provide a way for parents to indicate the time of day that is best for them to participate in workshops, and indicate how the system can effectively plan parent involvement activities. Two monthly newsletters will be posted on Shelby County *Helping Your Child Learn and Firm, Fair and Consistent*. These subscriptions are purchased by Shelby County Schools from the Parent institute. New Teacher orientation will include a segment on how to effectively communicate with parents. Materials will be provided to principals by the district liaison on various parent topics. Materials/resources/information will be provided to PTOs or other parent groups as requested.

Sec. 1116(a)(2)(C)

C. Describe how the Local Education Agency will coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

Shelby County Schools has a parent involvement policy and plan that covers the requirements of NCLB. A countywide Parent District Advisory Committee evaluates, revises and approves the plan annually. Each Title I school also has a parent involvement plan included in the CIP. Separate funding is provided to Title I schools to carry out parental involvement activities. Communication between school and home is supplemented and enhanced through Title I resources.

To promote family participation in reading and math, the LEA offers literacy and math sessions for parents. Beginning literacy concepts will align with the Alabama College and Career Ready standards. Parents attending the workshop will be given literacy resources to take home. These resources will have literacy activities for the parent and child to do together. The math resources will also be aligned with concepts found in the College and Career Ready Standards taught through AMSTI and will provide school-home extensions as well. Through Title I funds, Investigation books are supplied to parents to aide with parent understanding and homework help. Literacy book bags are sent home with books and literacy activities for families to do together in grades K-5.

The Federal Program Supervisor coordinates the parenting activities for the district level and supports schools as they develop and implement their school plans. Parents are active participants in the planning process at both the school and district level. School-Parent compacts include the required components that are grade specific and are retained in the teachers' classrooms for use by teachers in working with Title I participating students and parents.

Sec. 1116(a)(2)(D))

D. Describe how the Local Education Agency will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying:

(i) barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)

Each year the District Parent Involvement Liaison will form a committee comprised of two parent representatives from each Title I school to form the District Parent Advisory Committee. Contact by mail, email, or phone will be made to secure the participants of the committee. An invitation will be sent, along with a copy of the current District Parent Involvement Plan, to each member before the annual meeting. In the meeting, sign in sheets, an agenda and meeting notes will be kept. The Plan will be reviewed by all members of the committee during the meeting, and suggestions for revisions will be discussed. Parent surveys are made available in both English and Spanish. Information may be translated as needed by the Shelby County ELL Department. Interpreters are provided for meetings as needed for parents that do not speak English. Materials will be provided in an understandable format. Local schools hold ESL parent information sessions. Information is given to parents on various topics, and parents are given an opportunity to ask questions

(ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers

The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following: The State's College and Career Readiness Standards (CCRS), The State and local academic assessments including alternate assessments, The requirements of Part A, How to monitor their child's progress, and How to work with educators

The aforementioned information will be disseminated through: An annual meeting of parents of Title I students, Workshops will be provided for parents throughout the year on various topics, A blog called Shelby Talk has been set up for families with podcasts on various topic that parents can access at anytime on various topics to help their child be successful in school. The link is on the district website as well as each school's website.

In October, Shelby County holds a Parent Involvement Day. Local schools offer various workshops associated with Scantron, ACT ASPIRE Interim, and/or helping your child with homework, etc. These workshops are based on specific school needs and parent surveys. Schools offer a Meet the Teacher Night or Open House to discuss classroom policies, teacher conferences and strategies to help their children at home. Progress updates will be sent home to parents. These updates will give information related to the CCRS for every subject for the designated period of time. All parents of Title I students will participate in a parent-teacher conference at least

once annually. These conferences will be provided at differing times, according to needs of the parents. Before school, afternoon and late afternoon conferences will be offered as necessary to accommodate parents' schedules.

Information will be given on how progress monitoring is occurring throughout the year.

(iii) strategies to support successful school and family interactions

Each Title I school will hold an annual meeting for parents of Title I students. Workshops will be provided for parents throughout the year on various topics. In October, Shelby County Schools hold a Parent Involvement Day. Local schools offer various workshops associated with Scantron, ACT ASPIRE Interim, and/or helping your child with homework, etc. These workshops are based on specific school needs and parent surveys. Schools offer a Meet the Teacher Night or Open House to discuss classroom policies teacher conferences and strategies to help their children at home. Progress updates will be sent home to parents. These updates will give information related to the CCRS for every subject for the designated period of time. All parents of Title I students will participate in a parent-teacher conference at least once annually. These conferences will be provided at differing times, according to needs of the parents. Before school, afternoon and late afternoon conferences will be offered as necessary to accommodate parents' schedules. Information will be given on how progress monitoring is occurring throughout the year.

Sec. 1116(a)(2)(E))

E. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary the parent and family engagement policies described in this section.

The revisions that were recommended by the parent advisory committee will be made and a copy of the Plan will be sent to each committee member. The local District Parental Involvement Plan will be available on the Shelby County Schools website. A listing of possible barriers for parent involvement will be generated by the committee. The district liaison's role will be a facilitator in this discussion. This committee will convene before the first semester break of each year. An additional District Parent Advisory Committee meeting will take place before the end of the second semester. At this time, further revisions will be made to the district Parent Involvement Plan for the next school year as needed. Parent surveys will be revised during the annual fall meeting for the upcoming year. Surveys will be sent in a language parents can understand.

Sec. 1116(a)(2)(F))

F. Describe how the Local Education Agency will involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.

The Shelby County Board of Education agrees to implement the following statutory requirements:

The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I< Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children. Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. The school district will incorporate this district-wide parental involvement policy into its Local Education Agency (LEA) plan developed under

section 1112 of the ESEA. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of ESEA in an understandable and uniform format and, including alternative formats upon request, and , to the extent practicable, in a language parents understand. If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education. The school district will involve the parents of children served in Title I Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools. The school district will be governed by the following statutory definition of parental involvement, and expects that its Title Schools will carry out programs, activities and procedures in accordance with this definition: Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, ensuring that parents play an integral role in assisting their child's learning; that parents are encouraged to be actively involved in their child's education at school; that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and the carrying out of other activities, such as those described in section 1118 of the ESEA.

In order to build capacity for Parent and Family Engagement, the Local Education Agency will ensure effective involvement of parents and will support a partnership among the schools involved, the parents, and the community to improve student academic achievement, the LEA shall:

G. Describe how it will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.

The local parent liaison will assist each school with implementing quality parent involvement programs by: Meeting with the local Title I Committee annually and Parent Advisory Committees as needed. Providing workshops on assessment data as requested. Providing resources to increase family engagement in the local schools. Coordinating a district wide Title I family literacy education training and family math education training. Parents attending literacy/math times will be given resources to take home listing specific activities they can do with their child. Distribute a parent survey for each school, and calculate the results. These results will be used by both local committees and the District Advisory Committee. Parents will also be notified of these results. Information will be provided to parents based on these surveys.

H. Describe how it will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

During the 2017-18 school year, parents of Title I schools will be given the opportunity to participate in literacy and math events. Beginning literacy resources will align with the Alabama College and Career Ready Standards. Literacy resources will have activities for the parent and child to do together at home. The math resources will align with concepts found in the State College and Career Ready Standards and taught through AMSTI and will provide school-home extensions as well. The district provides a link on the Shelby County Schools web page under Student and Parent Resources to the Parent Institute newsletters, *Helping Children Learn* and *Firm, Fair and Consistent* which includes parenting tips and strategies. Links to other websites for parents are also included on the district web page under the Technology Home Page. Local schools will offer workshops at various times on literacy, math and technology as needed and appropriate. The district began a Family Engagement Academy (FEA) in the fall of 2015-2016. The academy will be held every other year. Each FEA session will focus on a topic to support family engagement and student success. Additionally each session will provide opportunities for families to talk with other families about topic issues and ways to take the information back to their school community. Because of the emersion of technology in the classroom, experiences will be provided for participants involving technology that will help them assist their child with

school work. A service project will be a part of the FEA in which teacher leaders will facilitate the process of implementation at the local school.

I. Describe how it will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Each year, Title I schools will distribute a survey for parents. This survey will include a space in which parents can write in workshop topics that they would like to see offered. It will also provide a way for parents to indicate the time of day that is best for them to participate in workshops, and indicate how the system can effectively plan parent involvement activities. Two monthly newsletters will be posted on Shelby County School's website under Student and Parent Resources, *Helping Your Child Learn* and *Firm, Fair, and Consistent*. These subscriptions are purchased by Shelby County Schools from the Parent Institute. New teacher orientation will include a segment on how to effectively communicate with parents. Materials will be provided to principals by the district liaison on various parent topics. Materials/resources/information will be provided to PTOs or other parent groups as requested.

Family Engagement on Demand was purchased as an online resource for families to use to help their students be successful in school as well as resource for principals and teachers to use to improve family engagement.

J. Describe how it will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Each school will make available parent resources in a location that can be utilized by all parents. Materials provided in this area can include pamphlets, books, videos, and other media on parenting topics such as appropriate discipline, ADHD, the needs of various learners such as gifted and special education, and other topics that parents list of interest on the parent survey. Preschool students housed in local school buildings will be included in all activities involving parents as other students are. HIPPY (Home Instruction for Parents of Preschool Youth is provided to parents of 3 and 4 year olds in Columbiana, Montevallo, and Vincent areas.

K. Describe how it will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Parent surveys are made available in both English and Spanish. Information may be translated as needed by the Shelby County ELL Department. Interpreters are provided for meetings as needed for parents that do not speak English. Materials will be provided in an understandable format. Local schools hold ESL parent information sessions. Information is given to parents on various topics, and parents are given an opportunity to ask questions.

L. Describe how it will ensure provide such other reasonable support for parental involvement activities under this section as parents may request.

Each school will make available parent resources in a location that can be utilized by all parents. Materials provided in this area can include pamphlets, books, videos, and other media on parenting topics such as appropriate discipline, ADHD, the needs of various learners such as gifted and special education, and other topics that parents list of interest on the parent survey. Preschool students housed in local school buildings will be included in all activities involving parents, just as parents of students in K-5 are included.

M. Describe how the LEA may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.

A parent representative serves on our Continuous School Improvement Leadership Teams, which meet 3 times per year to create plans and analyze data to ensure we are on target to meet our goals. In addition, we involved a focus group of parents to help plan our summer dyslexia conference for teachers. We do not use Title I funding for these strategies. A parent representative serves on our Strategic Planning Leadership team.

N. Describe how the LEA may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training.

The district is committed to supporting the Family Engagement Academy which focuses on literacy training for families. Summer book bags including literacy activities for the family are purchased with these funds to support literacy development at home and to prevent the summer reading slump.

O. Describe how the LEA may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.

Shelby County Schools partnered with local churches to provide childcare during the Family Engagement Academy for no cost to families. Parents would pre-register their children before the Academy and then drop them off before the event.

P. Describe how the LEA may train parents to enhance the involvement of other parents.

All Title I schools are Leader In Me schools; this process is based on the 7 Habits of Highly Effective People. 7 Habits of Successful Families is becoming a part of our Family Engagement Academy. We will train parents to be trainers in this program to lead other parents.

Q. Describe how the LEA may arrange school meetings at a variety of times, or conduct in-home conferences

between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.

Shelby County Schools is making a conscious effort to increase opportunities for parents to engage in school events and activities. A district committee was formed to study this idea and develop innovative opportunities. Information from parent surveys, as well as research on family engagement and public relations was used to formulate a plan for increasing such opportunities. "Shelby Talk" is the product of this group's work. Shelby Talk is a video podcast that is linked to the district website. Parents can comment or ask a question related to the podcast for up to one week after publishing the podcast and district instructional staff members will reply within a timely manner. No title funds are used for this initiative.

R. Describe how the LEA may adopt and implement model approaches to improving parental involvement.

The district parental involvement liaison will develop a committee comprised of two parent representatives from each of the Title I schools. Parents will sign a sheet stating attendance. An agenda will be given to each parent and minutes of the meeting will be kept by a member of the committee. The previous year's policy will be disseminated to parents for review before the committee meetings. At the meeting, the plan will be reviewed, discussed, and evaluated. Parent surveys from each Title I school will be reviewed. Changes will be made according to the committee's recommendations.

S. Describe how the LEA may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.

Every Title I school has a Parent Advisory Committee. Each year, this committee meets to evaluate, make recommendations, and approve the local Title I Parent Involvement Plan. When preparing the local Title I Plan each year, at least one parent is included on every local school team. This parent(s) is given the opportunity to provide information and suggestions representing the parents from that Title I school. All meetings are documented by

T. Describe how the LEA may develop appropriate roles for community-based organizations and businesses in parent involvement activities.

Shelby County Schools partners with many community based organizations as well as businesses. Among these partnerships are shared responsibilities with the Department of Human Resources, Shelby County Drug-Free Coalition, Owen's House, the United Way, Compact 2020, Big Brothers, Big Sisters and countless other for-profit and nonprofit agencies. An example of one partnership includes the CIA Award given monthly to one student per school in each zone of our district. Character in Action is a student award created through a community partnership between the Shelby County Juvenile Court, the Shelby County District Attorney's office and the school systems of Shelby County. The goal is to strengthen community partnerships and create a community culture in which behaviors such as respect, honesty, and kindness are modeled, taught, expected, and celebrated. The district is a vital part of Compact 2020. Compact 2020 is an initiative of the Shelby County government and several cities within the county, as well as the school districts. Compact 2020 has three organizational divisions: education, prevention and intervention, community liaison team, and the drug enforcement task force. As a result of the school district's partnership with this organization, a new drug prevention curriculum was implemented this year in all middle schools for sixth graders. Compact 2020 provided a guest speaker to talk with PTO leaders from each school to share about drug trends and activities

our youth are experiencing as well as to share how parents can be a part of prevention. The "Prevention Minute" videos are short, one minute videos produced by Compact 2020 that provide awareness and tips regarding mental health and drug prevention. Links to these videos are emailed to parents via the schools' ListServ.

Sec. 1116(f)

U. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary the parent and family engagement policies described in this section.

District Parent Involvement Liaison will form a District Parent Advisory Committee comprised of two parent representatives from each Title I school:

Contact by mail, email, or phone will be made to secure the participants of the committee. An invitation will be sent, along with a copy of the current District Parent Involvement Plan, to each member before the annual meeting. Sign in sheets, an agenda, and meeting notes will be kept for each meeting. The Plan will be reviewed by all members of the committee during the meeting, and suggestions for revisions will be discussed. The revisions will be made and a copy of the Plan will be sent to each committee member. The local District Parental Involvement Plan will be available on the Shelby County Schools website. A listing of possible barriers for parent involvement will be generated by the committee. The district liaison's role will be to serve as a facilitator in this discussion. This committee will convene before the first semester break of each year. An additional District Parent Advisory Committee meeting will take place before the end of the second semester. At this time, further revisions will be made to the district Parent Involvement Plan for the next school year, as needed. Parent surveys will be revised during the annual fall meeting for the upcoming year. Surveys will be sent in a language parents can understand.

This LEA Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs as evidenced by

The District-wide Parental Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I Part A programs, as evidence by meeting agendas and sign-in sheets. This plan was adopted by the Shelby County District Advisory Committee on April 4, 2006 and will be in effect until such policy is amended by this Committee. The school district will distribute this policy to all parents of participating Title I, Part A children during the fall of the 2017-2018 school year, and will also be include on the Shelby County Schools' website.

The school district will distribute this policy to all parents of participating Title I, Part A children on or before

November 1, 2017

PLAN APPROVED BY (Person or Entity)

October 19, 2017

DATE OF APPROVAL

October 19, 2017

PARENTS RIGHT-TO-KNOW REQUIRED INFORMATION

(1) INFORMATION FOR PARENTS

(A) IN GENERAL.—At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the

parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following:

(i) Whether the student's teacher—

(I) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction

(II) is teaching under emergency or other provisional status through which State qualification nor licensing criteria have been waived; and

(III) is teaching in the field of discipline of the certification of the teacher.

(ii) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

(B) ADDITIONAL INFORMATION.—In addition to the information that parents may request under subparagraph(A), a school that receives funds under this part shall provide to each individual parent of a child who is a student in such school, with respect to such student—

(i) information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments required under this part; and

(ii) timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned

Assurances

LEA CONSOLIDATED PLAN ASSURANCES

Each local educational agency plan shall provide assurances that the local educational agency will—

(1) ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part

(2) provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services

(3) participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C.9622(b)(3))

(4) coordinate and integrate services provided under this part with other educational services at the local educational agency or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program

(5) collaborate with the State or local child welfare agency to

(A) designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as a point of contact for the local educational agency

(B) by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall

(i) ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act

(42 U.S.C. 675(4)(A))

(ii) ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if—

(I) the local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;

(II) the local educational agency agrees to pay for the cost of such transportation; or

(III) the local educational agency and the local child welfare agency agree to share the cost of such transportation

(6) ensure that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification

(7) in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a))