

# Cooperative Education – Work Based Learning Shelby County Schools

- \*Be dismissed early from school
- \*Extra time to work more hours
- \*Gain valuable work experience

Cooperative Education – Work Based Learning is an opportunity for juniors and seniors to be dismissed early from school and receive school credit for working in the community. ***Applications are distributed in the spring and late fall in each school through the guidance office.***

## ***How do I qualify for cooperative education and what will I do???***

### **For more information contact:**

**Chelsea High School**

***Dora Montgomery***

**(205) 682-7185**

**dmontgomery@shelbyed.org**

**Oak Mountain High School**

***Stephanie Triplett***

**(205) 682-5357**

**striplett@shelbyed.org**

**Calera High School**

**Helena High School**

**Montevallo High School**

**Shelby County High School**

**Vincent High School**

***Sandra Gallups***

**(205) 682-5254**

**sgallups@shelbyed.org**

1. Be a junior or senior
2. Completed Career Preparedness
3. Complete a cooperative education application and provide a copy of your transcript and names of three teachers
4. Have at least a 2.0 GPA
5. Good school attendance and discipline record
6. Work at LEAST 10 hours per week, PAID EMPLOYMENT, in an **approved** work site (140 minimum documented hours each semester)
7. Cooperative education workstations must be provided by a **licensed enterprise** outside of the home with a direct supervisor and must be within **18 miles** of the school.
8. *Cooperative education students may not work for parents or relatives and receive a school credit*
9. Abide by all cooperative education rules and policies
10. Document work hours with a paycheck stub or print out